

## FROST MIDDLE SCHOOL PTA MEETING



**Meeting Date:** 9/12/2018

**Time:** 9:00 AM – 10:48 AM

1. Call to order
2. Old Business
  - Verify new board – introduced and obtained approval for new board members
    - i. Miklos Kiss – PTA President
    - ii. LaTisha Elcok – PTA Vice President
    - iii. Suzy Peeler – Treasure
    - iv. Hue Ngo – Secretary
  - Accept financial records – Reviewed and accepted the financial audit
3. Treasurer report
  - The budget was reviewed and approved
4. Principal address – Mr. Harris discussed the following:
  - School Improvement Plan (SIP) – the plan provides details to improve student’s literacy and disciplinary writing in each classroom.
  - Conducting student wellness survey to ensure that each student has at least one trusted go-to adult in the building
5. Upcoming events and programs
  - Lunchtime Spirit Wear sales
  - Grant program – LaTisha is leading this effort as the PTA VP. She will work closely with Mr. Harris to determine the important programs for this school year. A message with complete grant instructions and how to apply is forthcoming.
  - Health clinic aide – Jennifer has volunteered to coordinate this event
  - Book fair – Heather has volunteered for this program
  - Eighth-grade party – Gillian Kilmore has volunteered to coordinate this event
  - Important Dates:
    - i. Early releases – 9/19/2018
    - ii. After-school activities begin – 9/24 (late buses are available on Mondays, Wednesdays, and Thursdays)
    - iii. TJ interest meeting – 9/24/2018 2:30 – 3:30
    - iv. Progress Report – 10/1/2018
    - v. Frost Band Concert – 10/3/2018

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- vi. School Planning day – 10/5/2018 (hospitality committee will sponsor this event)
  - vii. Columbus day (student holiday) – 10/8/2018
  - viii. Chorus concert – 10/10/2018
  - ix. Chorus sings National Anthem at WTW Football Game – 10/13/2018
  - x. Fall picture day – 10/15/2018
  - xi. 5K Fundraising – 10/17/2018
  - xii. Book fair – 11/7 – 11/13
6. Membership status
- We need to improve membership enrollment by conducting a membership drive. All action items needed to improve membership are listed in the action items section
7. Volunteer status
- Still looking for a volunteer for the SIMR program which takes place 4-5 times a year
8. New business
- Food for thought – need food donation and gently used backpacks
  - Reflections – need a coordinator for this program
  - Internal night – solicited a tentative date of
  - Agenda for next PTA meeting
    - i. Guest speaker for next meeting – Kim Perch from Mom Demands Action a non-political organization
    - ii. Digital Citizenship
  - Student directory update
    - i. Due to the recently changed privacy law, we will not publish the student's home address and phone number. The updated directory this year will only have parent names and email addresses.
  - School supply sales – using a third party vendor is too expensive.
9. Around the room
- 5K is the only school fundraising event.
    - i. Contact: Laura Reed
    - ii. Date: 10/17 starts 8:30AM
    - iii. This year goal: \$20K

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- iv. Logo contest is kick off next week
- v. Using fund: donate a portion of it to the “Hope for the Warrior” program and getting a greenhouse
- vi. Additional information regarding for sponsors is forthcoming
- Positive Behavior Intervention and Support Program –
  - i. Contact: Melanie Porter
  - ii. Kashif volunteered to be the parent liaison. As a parent liaison, he will be the champion of the program, maintain the supply inventory, and advocate for the program at the PTA meetings.

### 10. Action Items:

- Membership drive
  - Copy and send membership form home with the students. Conduct a membership drive with incentives for the most membership forms turn in
  - Add Frost PTA middle school to the VA PTA dropdown list
  - Add pie chart showing PTA spending allocation, send to all parents via email, eFacts and post on PTA website, and Facebook
  - Use Frost Morning News to advertise the PTA membership drive
  - Send PTA membership drive to all parents – Mik and Mr. Harris
- Update PTA website with grants information and application – Hue
- Distribute the Frost 5K fundraising event information – Laura