

FROST MIDDLE SCHOOL PTA

DISBURSEMENT REQUEST

Date: _____

USE THIS FORM TO REQUEST DISBURSEMENT OF PTA FUNDS.
ATTACH SUPPORTING DOCUMENTATION TO THIS REQUEST FORM

Purpose of Disbursement: _____

Amount: _____ Date Needed: _____

Make Check Payable To: _____
(Print Name)

(Print Address)

(City, State, Zip)

Requested By: _____

Check the applicable account below:

- | | |
|-----------------------------|--|
| _____ Bingo Fundraiser | _____ Spiritwear Sales |
| _____ Frost Family Festival | _____ School Directory |
| _____ Hospitality | _____ Frost Beautification |
| _____ Lunch Fund | _____ Faculty/Student Grant Fund |
| _____ 8th Grade Dance | _____ Reflections |
| _____ PTA Admin/Supplies | _____ Newcomer Buddy Program |
| _____ Membership Dues | _____ Odessey of Mind/Science Olympiad |
| _____ Insurance | _____ Family Social Events/Outreach |
| _____ Frosty Skate Night | _____ Miscellaneous |

FOR TREASURER'S USE ONLY

CHECK #: _____

Date Check Issued: _____

Date Posted to Accts: _____